

BOARD OF CIVIL AUTHORITY MEETING

Held on September 2, 2026th, 2026

Council Chambers, City Hall

Barre, Vermont

The Board of Civil Authority (BCA) meeting was called to order by BCA Chair Carol Dawes at 6:00 p.m. in Council Chambers of City Hall, Barre, Vermont. Board Members present: Rosemary Averill (JP), Sonya Spaulding (Councilor/JP), Sharon Toborg (JP), Patti Bisson (JP), Amanda Gustin (JP/Councilor)(6:30pm-remote), Chrysta Murray (JP), Tabitha Tant (JP), Michael Boutin (JP)c, Beth Hilgartner (Councilor), Sarah Helman (JP) (remote), Tom Kelly (JP)(remote), Cheryl Metivier (City Clerk)

Approve minutes of the August 18, 2026, meeting

Motion to approve the August 18, 2026 minutes was moved by Sonya Spaulding (JP/Councilor), seconded by Beth Hilgartner Councilor), approved.

Officially accept Vermont Telephone Company Inc.'s request for PVR review.
Authorize signing and returning stipulation.

Motion to approve to accept Vermont Telephone Company Inc.'s request for PVR review, thus Authorize signing and returning stipulation was moved by Patti Bisson (JP), seconded by Sharon Toborg (JP), approved.

Schedule hearing dates

In consideration of the time necessary to hear all the appellants the board set the following schedule which will allow inspection teams to report back with their finding is as follows;

Sat. 9/26 = initial hearing – 10/24 = report & consider (2 groups – full day)

Wed. 9/30 = initial hearing – 10/28 = report & consider (1 group) 6-9pm

Wed. 10/7 = initial hearing – 11/4 = report & consider (1 group) 6-9pm

Sat. 11/21 = initial hearing – 12/19 = report & consider (2 groups – full day)

Review and ratify Appeal materials (Information Handout and Rules of Procedure)

Motion to approve the revised and updated Information Handout was moved by Sarah Helman (JP), seconded by Chrysta Murray (JP), approved

Motion to approve the revised and updated Rules of Procedure was moved by Sarah Helman (JP), seconded by Sonya Spaulding (Councilor/JP) approved.

Recess hearing to hearing date

To be approved at next BCA Meeting

Motion to recess was moved by Sarah Helman (JP), seconded by Sonya Spaulding (Councilor/JP) approved.

Chair Carol Dawes called recessed at 7:15pm

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board

DRAFT